



HEARTS ACADEMY TRUST

Charging and Remissions Policy

Adopted by Directors:
To be reviewed:

July 2017
February 2020

HEARTS Academy Trust is committed to providing a happy, caring and safe learning environment for all within a value led context, where everyone feels valued and grows in confidence and independence.

We promote **HAPPINESS** through a creative, exciting and practical curriculum, which generates a love of, and interest in, learning and a resilience and hope which supports us through challenging times.

Great value is placed on pupils' self **ESTEEM** which is developed through a positive and motivated attitude to learning, a healthy lifestyle, good social skills, self-discipline and a positive self-image.

We promote the highest standards of **ACHIEVEMENT** in all areas of the curriculum and help all pupils to fulfil their potential regardless of gender, race or ability.

We foster **RESPECT and RESPONSIBILITY** for all by establishing good relations between the school, home and community. Pupils are taught respect for themselves, others and the environment. They are also taught to take full responsibility for their own choices and responsibility for themselves and their community.

We encourage **TRUTH** and honesty in all aspects of school life – relationships, work and the curriculum and learn to trust and accept others' individuality and uniqueness.

We develop **SPIRITUALITY and SERVICE** so that calm, quiet, reflective times which support deep thought are part of school life and beauty is appreciated. We promote a service culture that reflects our duty to support and show compassion to all members of the community and not just ourselves.



Children at the HEART

The education provided at our school is free. We do not charge for activities undertaken as part of the Curriculum. However, in a few limited circumstances we do ask for contributions towards the following costs:

(a) **School and residential visits**, such as trips to museums, theatres, the seaside, sleepovers. We may invite parents to contribute. All contributions are voluntary. If we do not receive sufficient contributions we may have to cancel a visit, but this in practice seldom occurs. If a parent wishes their child to take part in a school visit but is unwilling or unable to make a voluntary contribution, the child will be able to participate fully in the visit. Sometimes the school pays additional costs to support a visit; a profit is never made from parent contributions.

(b) **After School Clubs and other activities**. The school provides a wide range of after school clubs, most of which are free. The school may, however, request contributions towards the cost of ingredients or materials which are needed to run a club successfully.

(c) **After school clubs and other activities which are run by third parties** may attract a charge, and this will be notified to parents in advance.

(d) **Breakfast Club**. Schools in the Trust that have a breakfast or after-school club make a charge to cover staffing and the costs of food and resources. Discounts apply for children that are eligible for free school meals (not universal free school meals).

(e) **Lettings**. The school's premises may be hired for events, and this is subject to a charge – please contact the school for more details.

(f) **Damage to School Property**. The school may seek to recover the costs of any damage to school property which is caused deliberately or negligently. Each case will be treated on its merits.

Pupil Premium

Parents of children who are eligible for Free School Meals will not normally be charged for the activities listed at (a) and (b) above, though many parents are happy to make a contribution. The school's current policy is to meet these costs from its Pupil Premium funding.

Refunds

Where a visit is cancelled by the school for any reason, money donated to the school by parents will be refunded. Parents will be required to sign for the receipt of money.

Where a child is too ill to attend an educational visit, the school will refund the donation, unless it has been paid to an external supplier in advance.

Where a child is too ill to attend a residential visit, every effort will be made to fill the place with another child. If the place cannot be filled a refund will only be made of costs that have not already incurred. Parents may wish to obtain their own travel insurance.